Shahada Taluka Educational Society & Co-operative Educational Society Ltd.,

Science Senior College, Shahada Dist: Nandurbar

Academic Administrative Audit Report
As per Maharashtra Public Universities Act, 2016

(Mah. Act. No. VI of 2017 u/s 117)

Name of College : **Shahada Taluka Educational Society & Co-operative Educational Society Ltd., Science Sr. College, Shahada**

(With full address) **Kai Dr. Vishram Kaka Shaikshanik Sankul Dondaicha Road, Shahada Dist: Nandurbar**

Year of Academic Audit : **2016 To 2019 (3 Academic Year)**

Appreciation Letter

Date:- 16|03|2019

Principal,
Shahada Taluka Co-op. Education Society Ltd.
Science Sr.College, Shahada.
Tal: Shahada-425409
Dist: Nandurbar, Maharashtra.

Dear Sir,

Greetings!

I am chairman of Academic and Administrative Audit Committee Dr.A.N.Patil addressing you this letter to extend my sincerest appreciation. After the Completion of Academic and Administrative Audit (AAA) of your college during the visit we analyzed every criterion related qualitative and quantitative area. Your college secured score 71.47 % and got "B Grade" so college eligible in inspection and fulfill for maximum amenities then I am very proud fill about your college work. Once again congrates!

Thanking You!

Your Faithfully
Chairman
AAA Committee Chairman

Academic Administrative Audit Report Committee

CERTIFICATE

Academic and Administrative Audit Certificate

Academic Year 2016-2019

This is to certify that S.T.Co.Op Education Society's Ltd, Science Sr. College Shahada Dist: Nandurbar has good educational climates are created for quality enhancement programme every physical ,research ,cultural and saving nature and social programme are regularly conducted, for this appreciable work Academic and Administrative Audit Committee appreciate for this initiative work we truly satisfied and successfully completed Academic and Administrative Audit with moral support of principal, teaching and non-teaching staff for academic year 2016-2017, 2017-2018, 2018-2019.
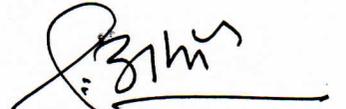
Thanking You..!

Dr.A.N.Patil
Chairman
AAA Committee

Dr. R.Z.Sayyed
Member
AAA, Committee

Dr.R.B.Marathe
Member
AAA, Committee

Place: Shahada

Date: - 15/3/2019

S.T.Co-Op Edu. Society's Ltd.
(Affi. KBC North Maharashtra University Jalgaon)

Science Sr.College Shahada Dist- Nandurbar

NAAC Accredited, Grade-B (CGPA 2.47)

Dr. Shaligram D. Patil

(M.A,M.Ed.SET, Ph.D.)

Principal

Shri. Motilal F. Patil (M.Sc.Agri.)

Chairman

Ph. 02565-223122, 223532

College Code:- 230078

Outward No.:
Outward No. :IQAC /AAA/540

Date:-
Date :- 28/02/2019

To ,

Principal
Dr. A. N. Patil
Vasantrao Naik College, Shahada Dist- Nandurbar

Subject: - About Academic and Administrative Audit invitation

Applicant: - Principal S.T.Co-Op Edu. Society's Ltd. Science Sr. College, Shahada
Dist- Nandurbar

Respected Sir,

As per the above subject, am very glad to our S.T.Co-OP Edu. Society's Ltd Science Sr.
College gives the initiatives to improve in quality for our institute part of this programme
Academic and Administrative Audit is must for analysis our institute then we decide to
take an Academic and Administrative Audit of our college. For this work we required
eminence, qualified and expertise to related fields our college head and CDS Committee
discussing and selected you for chairman post for this committee. I hope you accept our
request and help us for searching lacuna of our institute. Please accept our institute request
& do needful help! And provide suitable dates for visit.

Thanking you!

Your Faithfully,

PRINCIPAL
S.T.Co.op.Edu.Seciety's
SCIENCE SR. COLLEGE
SHAHADA.Dist.Nandurbar

Outward No.: I2AC/AAA/540/2018-19

Date:- 28/02/2019

To ,

Dr. R.Z.Sayyed
Professor
P.S.G.V.P.Mandal's ACS College, Shahada Dist- Nandurbar

Subject: -   About Academic and Administrative Audit invitation

Applicant: -   Principal S.T.Co-Op Edu. Society's Ltd Science Sr. College, Shahada Dist- Nandurbar

Respected Sir,

As per the above subject, am very glad to our S.T.Co-OP Edu. Society's Ltd Science Sr. College gives the initiatives to improve in quality for our institute part of this programme Academic and Administrative Audit is must for analysis our institute then we decide to take an Academic and Administrative Audit of our college. For this work we required eminence, qualified and expertise to related fields our college head and CDS Committee discussing and selected you for expert member post for this committee. I hope you accept our request and help us for searching lacuna of our institute. Please accept our institute request & do needful help! And provide suitable dates for visit.

Thanking you!

Your Faithfully,

Received
06/03/19

PRINCIPAL
S.T.Co.op.Edu.Society's
SCIENCE SR. COLLEGE
SHAHADA,Dist.Nandurbar

S.T.Co-Op Edu. Society's Ltd.

(Affi. KBC North Maharashtra University Jalgaon)

Science Sr.College Shahada Dist- Nandurbar

NAAC Accredited, Grade-B (CGPA 2.47)

Dr. Shaligram D. Patil

(M.A,M.Ed.SET, Ph.D.)

Principal

Ph. 02565-223122, 223532

College Code:- 230078

Shri. Motilal F. Patil (M.Sc.Agri.)

Chairman

Outward No.: $I2AC/AAA\ 540/2018-19$

To,

Date:- 28/02/2019

Dr. R.B.Marathe
Professor
V.N.College, Shahada Dist- Nandurbar

Subject: -   About Academic and Administrative Audit invitation

Applicant: -   Principal S.T.Co-Op Edu^n. Society's Ltd Science Sr. College, Shahada
Dist- Nandurbar

Respected Sir,

As per the above subject, am very glad to our S.T.Co-OP Edu^n. Society's Ltd Science Sr. College gives the initiatives to improve in quality for our institute part of this programme Academic and Administrative Audit is must for analysis our institute then we decide to take an Academic and Administrative Audit of our college. For this work we required eminence, qualified and expertise to related fields. Our college head and CDS Committee discussing and elect you for expert member post for this committee. I hope you accept our request and help us for searching lacuna of our institute. Please accept our institute request and do needful help! And provide suitable dates for visit.

Thanking you!

Your Faithfully,

PRINCIPAL
S.T.Co.op.Edu.Society's
SCIENCE SR. COLLEGE
SHAHADA.Dist.Nandurbar

Outward No.: I2AC/AAA/541/2018-19

Date:- 15/03/2019

Vote of Thanks

It is my privilege to propose a vote of thanks

I would like to thanks the honorable **Dr.A.N.Patil**(Chairman) for taking time of from his hectic schedule to be with us today.

Your visit, Sir, was inspiring and will guide us it is to help us to present system improvement to an accrual base audit base reporting system.

I Thanks the honorable **Dr.R.Z.Sayyed (Expert Member)** and **Dr.R.B.Marathe(Expert Member)** for participating in this academic audit on dated **15/03/2019** Friday. During an inspection time you give very moral support for us! Once again thanks for your cooperation and gratitude.

Thanks with regards!

Your Faithfully

PRINCIPAL
S.T.Co.op.Edu.Society's
SCIENCE SR. COLLEGE
SHAHADA.Dist.Nandurbar

Outward No.   Date : 03| 03| 2019

To,
Principal,
S.T.Co- Op Education Society's,
Science Sr. College, Shahada

                Subject: Report of the Inspection of the college and recognized
                                institution and Academic Administration Audit Report
                                (As per Maharashtra Public University, Act 2016 With
                                under Section 117.)

        Reference: Letter No: IQAC/AAA/540
                        Dated: 28/02/2019

Respected Sir,

        As per the above refereed letter Academic Administration Audit

        Report Committee under my chairmanship was constituted for inspecting S.T.Co- Op
Education Society's, Science Sr. College, Shahada Our committee   visited this college on the
15/3/2019. I am submitting here with the report along with documents received from the
concerned college. Hence, it is requested that the report may be accepted.

        Thanking you!

                                                        Yours faithfully

                                                        Chairman
                                                Academic Administration
                                                Audit Report Committee
                                                Chairman
                                                AAA Committee

(Note: Every Page and document should be signed by chairman)

SUMMARY OF THE MARKS DISTRIBUTION FOR INSPECTION
SECTION-A

Sr. No.	Criteria	Allotted Marks
01	Governance and Policy Making	40
02	Infrastructure and Student Amenities	225
03	Management of Finance	33
04	Administrative Criteria	36
05	Academic Criteria	97
06	Socio-Economic Criteria	15
07	Students ability enhancement Programme	40
	Total Marks	486

Points Secured: 486
Grade Secured: B

(Refer Page No.39 for detail Points)

Remark: College/Institution Secured 71.47% and Secured B Grade, so College/Institution Eligible /Not Eligible in Inspection.

Chairman

Chairman
AAA Committee

1. Name of the College : S.T.Co.Op Education Society's, Science
   Sr. College Shahada

   (As per Government Approval
   Letter attached copy)

   Address : Kai Dr. Vishram Kaka Shaikshanik Sankul
   Dondaicha Road, Shahada Dist Nandurbar

   College/Institution : College

   Establishment Year : June 2001

   Telephone: STD Code: 02565 No. 223122 Fax 02565223122

   E-Mail ID : stcoopsciencecollegeshd@gmail.com

   Website Address : www.stcsciencecollege.com

   Type of Institute/College : Co-Education

   By Shift : Regular

   Location : Rural

   It is Recognized Minority   Yes

   Institution :

   Status of University   One Year
   affiliation :
   UGC 2f/12b Approval : 2F Approval
   Source of Funding   Permanently Non-granted
   Courses Taught in the
   College :   Science

   Date of Accreditation : Cycle 1: 02/07/2014
   Cycle 2: 06/10/2015
   Cycle 3: 27/12/2016
   Cycle 4: 04/01/2018

2. **Name of Trust/Society** : S. T. Co. Op Education Society's Ltd Shahada

   Address : Kai Dr. Visharam Kaka Shaikshanik Sankul
   Doandiacha Road Shahada Dist Nandurbar

   Year of establishment : 1952

   Telephone: STD Code: 02565 No. 223122 Fax 02565223122

3. **For Communication :**

Name of the Principal	: Dr. S. D. Patil
Mobile No.	: +91 9420373761
Telephone	: 02565-223122
Email-ID	: stcoopsciencecollegeshd@gmail.com
Fax	: 02565-223122
Name of the Vice-Principal	: NIL
Mobile No.	: NIL
Telephone	: NIL
Email-ID	: NIL
Fax	: NIL
Name of the O.S.	: Mr. Chandrakant D. Bhope
Mobile No.	: 8459391377
Telephone	: 02565-223122
Email-ID	: chandrakantbhope@gmail.com
Fax	: 02565-223122

4. **Details of recognition/ Approval by Statuary/Regulatory bodies like AICTE, NCTE, MCI, DCI, PCI, RCI, Bar Council ect (Other than UGC)**

Statuary Regulatory Authority	Recognition/ Approval Details Institution/ Dept. programme	Day, Month and Year (dd-mm-yyyy)	Validity	Remark
None	None	None	None	None

(Attach the recognition/Approval letter)

5. Other Information :

a. Is the College applied for availing the autonomous Status   No

b. Is the College recognised by UGC as a College with potential for

   Excellence (CPE)   No

c. For its performance by any other government agency?

   (other than UGC)   No

   (If Yes attach copy)

6. Details of Students enrolled:

Year 2016-2017

Level	Faculty	Class	Male	Female	Total Strength
UG	Science	F.Y.B.Sc	94	76	170
		S.Y.B.Sc	75	78	153
		T.Y.B.Sc	33	88	121
PG	Science	M.Sc –I	09	20	29
		M.Sc -II	04	18	22
Total			**215**	**280**	**495**

Year 2017-2018

Level	Faculty	Class	Male	Female	Total Strength
UG	Science	F.Y.B.Sc	112	108	220
		S.Y.B.Sc	79	68	147
		T.Y.B.Sc	33	61	94
PG	Science	M.Sc –I	3	22	25
		M.Sc -II	8	18	26
Total			**235**	**277**	**512**

Year 2018-2019

Level	Faculty	Class	Male	Female	Total Strength
UG	Science	F.Y.B.Sc	114	70	184
		S.Y.B.Sc	48	73	121
		T.Y.B.Sc	14	20	34
PG	Science	M.Sc –I	05	07	12
		M.Sc -II	02	22	24
Total			**183**	**192**	**375**

Year 2016-2017

Certificate Course	05
Add On Course	22
Value Added Course	11
Vocational Education Training Program	03
Human Values and Professional Ethics Course	01

Year 2017-2018

Certificate Course	05
Add On Course	23
Value Added Course	11
Vocational Education Training Program	03
Human Values and Professional Ethics Course	01

Year 2018-2019

Certificate Course	05
Add On Course	23
Value Added Course	11
Vocational Education Training Program	03
Human Values and Professional Ethics Course	01

Criteria-I

Governance and policy Making: **(40 Marks)**

Sr. No.	Criteria	Observation	Mark	Marks allotted	Marks obtained	Remark
1	CDC in placeas per university act	Yes		02	02	
		No	--	00		
2	Whether two meetings of CDC were conducted during last year or not?(1 mark for each year, last 3 years)	Yes		03	03	
		No	--	00		
3	Officers appointed for RTI issues	Yes		02	02	
		No	--	00		
4	Anti-ragging Committee and meetings	Yes		02	02	
		No	--	00		
5	Sexual Harassment Prevention Committee meetings	Yes		02	02	
		No	--	00		
6	Internal Quality Assurance Cell	Yes		04	04	
		No	--	00		
7	Whether the AQAR send regularly?	Yes		04	04	
		No	--	00		
	If Yes, details regarding submission of AQAR to NAAC (No. of reports sent/ No. of reports to be sent = marks)					
	AQAR (i) ----- (02/07/2014)					
	AQAR (ii) ----- (06/10/2015)					
	AQAR(iii) ----- (27/12/2016)					
	AQAR iv) ----- (04/01/2018)					
8	Scholarships monitoring &implementation	Yes		02	02	
		No	--	00		

	committees established and regular meetings					
9	Is Grievance Redressal Committee established and regular meetings	Yes		02	02	
		No	--	00		
10	Purchase Committee and meetings	Yes		02	02	
		No		00		
11	Student Council	Yes		02	02	
		No		00		
12	Minutes of Student Council Meetings	Yes		01	01	
		No		00		
	Student council meetings:					
	Year I Meeting -01 (14/07/2016)	Year II Meeting -02(20/07/2017)		Year III Meeting -03 (18/07/2018)		
13	Library Committee and meetings	Yes		02	02	
		No	--	00		
14	Students development cell established	Yes		02	02	
		No	--	00		
15	Development fund Utilization Committee and meetings	Yes		02	02	
		No	--	00		
16	Vision/Mission & Goals	Yes		02	02	
		No	--	00		
17	Exam Committees	Yes		02	02	

			No	--	00		
18	Whether Citizen chart		Yes		02	02	
	Prepared and Board displayed		No	--	00		

Criteria-II
Infrastructure and Students Amenities/facilities :(220 Marks 240 for Science Faculty)

Sr. No.	Criteria	Observation		Mark	Marks allotted	Marks obtained	Remark
1.	Total Undisputed ownership and possession of land measuring area (as per norms)	Urban 03 Acers	Yes	--	5		
			No	--	0		
		Rural 05 Acers	Yes		5	05	
			No	--	0		
2.	College Building/ Buildings	Own			5	05	
		Rental		--	0		
		RCC			5	05	
		Temporary		--	0		
3.	Built up area as per University/UGC norms	a. More or as per Norms			5	05	
		b. 75% of norms		--	2		
		c. Less than 75% of norms		--	1		
4.	Adequate well-furnished class rooms as per strength of College	a. Above 75%			5	05	
		b. Below 75%		--	2		
5.	Digital Class Rooms	a. Above 03			10	10	
		b. Below 03		--	05		
6.	Number of books	a. Above 1000			5	05	

	added in the Library during last three years	b. 500-1000	--	3	
		c. Less than 500	--	1	
7.	Journals subscribed (hard copies)	a. Above 10	--	6	
		b. 5-10		3	03
		c. Below 5	--	1	
8.	Daily Library usage out of total students	a. More than 10%	--	2	
		b. 05%-10%		1	01
		c. Less than 05%	--	0	
9.	Library Facilities				
a.	Central library	Yes		5	05
		No	--	00	
b.	Common Reading Room	Yes		5	05
		No	--	0	
c.	Staff Reading Room	Yes		5	05
		No	--	0	
d.	Night Reading room	Yes		2	02
		No	--	0	
e.	Reprographic Facilities (Xerox)	Yes		2	02
		No	--	0	
f.	Qualified librarian appointed	Yes	-	3	00
		No		0	00
g.	Required library staff	Yes		3	03

	appointed	No	--	0		
h.	Student visiting register maintained	Yes		2	02	
		No	---	0		
i.	Student complaint/ Suggestion box maintained	Yes		2	02	
		No	--	0		
j.	Teaching staff visiting register maintained	Yes		2	02	
		No	--	0		
k.	Fire Extinguish Equipment	Yes		2	02	
		No	--	0		
l.	Other: –student teacher library if any (MoU, Society, etc.)	Yes		1	01	
		No	--	0		
m.	Physical verification of stock register	Yes		3	03	
		No	--	0		
n.	No. of e-data bases	Yes		1	01	
		No	--	0		
o.	No. of non-book materials	Yes		1	01	
		No	--	0		
p.	Internet browsing record register	Yes		1	01	
		No	--	0		
q.	Book Issue / Receive record register	Yes		1	01	
		No	--	0		

r.	Book bank facility	Yes	--	1		
		No		0	00	
s.	Accession Register	Yes		2	02	
		No	--	0		
10.	Library Automation					
a.	OPAC	Yes		2	02	
		No	--	0		
b.	N list	Yes	--	2		
		No		0	00	
c.	Digital Library Facility	Yes		2	02	
		No	--	0		
d.	Internet facility for Staff	Yes		2	02	
		No	--	0		
e.	Internet facility for student	Yes		2	02	
		No	--	0		
11.	Details of Library books/Journals/News Papers					
a.	Total No. of Books (Min. 10000)	10000 above	--	10		
		5000- below 10000		05	05	
		Below 5000	--	02		
b.	No. of Titles Available (Min. 1000)	1000 above		10	10	
		500- below 1000	--	05		
		Below 500	--	02		
c.	College magazine (Published yearly)	Yes		2	02	
		No		0		

			--			
d.	No. of News Papers (Min.10)	10 and above	--	03		
		5 - below 10	-- --	02		
		Below5		01	01	
e.	Books/ journals Published by College/Institution (Last 03 Years)	Yes	--	3		
		No		0	00	
12.	Sufficient Funds allotted to the Library by management Utilization of funds (Last 3 Years)	1 lack and above		5	05	
		50000 – below 1 lack	--	3		
		Below 50000	--	1		
13.	Principal Cabin with rest room	Yes	--	2		
		No		0	00	
14.	Girls Common Room	Yes		2	02	
		No	--	0		
15.	Boys Common Room	Yes		2	02	
		No	--	0		
16.	Well Furnished Staff room	Yes		2	02	
		No	--	0		
17.	Store room	Yes		2	02	
		No	--	0		
18.	Gym	Yes		2	02	
		No	--	0		

S.T.E.S & Co-Op.E.S Ltd, Science Sr. College, Shahada Dist: Nandurbar

No.	Facility	Yes/No		Value	Value
19.	Separate Seminar Hall	Yes		2	02
		No	--	0	
20.	Auditorium	Yes		2	02
		No	--	0	
21.	Girls Hostel	Yes		2	02
		No	--	0	
22.	Boys Hostel	Yes	--	2	
		No		0	00
23.	Principal Quarter Within Campus/ Nearby College	Yes		2	02
		No	--	0	
24.	Adequate of Toilets for Girls	Yes		2	02
		No	--	0	
25.	Adequate Toilets for Boys	Yes		2	02
		No	--	0	
26	Adequacy Toilets for Staff	Yes		5	05
		No	--	0	
27.	Play Ground	Yes		5	05
		No	--	0	
28.	Special facilities for Special Person (Divyang) students	Yes		2	02
		No	--	0	
29	Pure drinking water facilities	Yes		2	02
		No	--	0	

30	Canteen	Yes	--	2		
		No		0	00	
31	Health centre facility with first Aid	Yes		2	02	
		No	---	0		
32	Guest Room	Yes		2	02	
		No	--	0		
33	Career Guidance cell	Yes		2	02	
		No	--	0		
34	Placement Cell	Yes		2	02	
		No	--	0		
35	Teacher-Guardian Scheme	Yes		2	02	
		No	--	0		
36	Group Insurance Faculty for student	Yes	--	1		
		No		0	00	
37	NSS Unit with Room	Yes		1	01	
		No	--	0		
38	NCC Unit with Room	Yes	--	1		
		No		0	00	
39	Indoor-Outdoor game facility	Yes		1	01	
		No	--	0		
40	Separate Administrative Block	Yes		2	02	
41	Backup facilities for electricity (Inverter/Generator)	Yes		5	05	
		No	--	0		

S.T.E.S & Co-Op.E.S Ltd, Science Sr. College, Shahada Dist: Nandurbar

42	Solar Energy	Yes		5	05	
		No	--	0		
43	Water Harvesting	Yes		5	05	
		No	--	0		
44	Fire Extinguisher in office	Yes		2	02	
		No	--	0		
45	Independent Examination office	Yes		2	02	
		No	--	0		
46	No and size of laboratories University Norms Required No 07 Available No 07	Yes		05	05	
47	Adequate of laboratory equipment's	Yes		04	04	

Computer facilities: (For each one point)(Maximum 10 Marks)

Sr. No.	Particulars	Marks	Availability	Obtain Marks
01	No. of Computers terminals	01	89	01
02	Hardware specialization	01	Yes	01
03	No. of terminals in LAN	02	55	02
04	Relevant legal software	02	03	02
05	Printers	02	05	02
06	Internet facility	01	Yes	01
07	UPS, LCD,TV if any	01	Yes	01
			Total Marks	10 Marks

For Science Faculty (20 Marks)

Sr. No.	Criteria	Observation	Mark	Marks allotted d	Marks obtained	Remark

1.	No. and size of Laboratories as per University norms Required No. : 07 Available No. : 07	a. Above 75%		5	05	
		b. 50-75%	--	2		
		c. Below 50%	--	1		
2	Adequacy of Laboratory equipment's as per curriculum	a. Above 80%		3	03	
		b. 50-80%	--	2		
		c. Below 50%	--	1		
3	Library Automation					
A	Departmental Library	Yes	--	2		
		No		0	00	
b	Computer facility as department	Yes		2	02	
		No	--	0		
4	Botanical Garden	Yes		3	03	
		No	--	0		
5	Central Instrumentation Centre	Yes	--	3		
		No		0	00	
6	Proper Sewerage	Yes		2	02	
		No	--	0		

Criteria-III

Management of Finance: (40 Mark)

Sr. No.	Criteria	Observation	Mark	Marks allotted	Marks obtained	Remark
1	Last Year Budget	Yes		3	03	

No.	Item	Response			
	Provision	No	--	0	
2	Audit Report of Last three year	Yes		5	05
11.	Generation of funds Through Consultancy services (all)	No / Yes	--	0 / 5	
3	Compliance of (attaché separate audit report. sheet in following format)	a. Above 90 %	--	2	
		b. below 90 % No		0 / 0	00 / 00
4 / 12	Cash Book and college pay affiliation fees Ledger to the University regularly? (attach photo copies of last Five (05) years record receipts)	Yes		2 / 5	02
		No	--	0	05
5	GOI Scholarship	Yes		2	02
		No		0	
		No	--	0	
6	Student Fee Register	Yes		2	02
		No	--	0	
7	Dead Stock Registers	Yes		2	02
		No	--	0	
8	Whether the receipt of student aid fund fees is fully utilized for the same	Yes		4	04
		No	--	0	
9	Funds from different bodies/Sources (give details of last three years)	Yes		6	06
		No	--	0	
10.	Generation of funds Through self-financing courses (courses run without government grants)	Yes		2	02
		No	--	0	

Criteria-IV

Administrative Criteria: (60 Mark)

Sr. No.	Criteria	Observation	Mark	Marks allotted	Marks obtained	Remark
1	Academic Calendar prepared	Yes		1	01	
		No	--	0		
2	Division of work	Yes		1	01	
		No	--	0		
3	Teaching plan submitted by teachers	Yes		2	02	
		No	--	0		
4	Office atomization (with details software)	Yes		2	02	
		No	--	0		
5	Appointment letters given to all teaching and non-teaching staff	Yes		2	02	
		No	--	0		
6	Are Confirmation orders issued to teachers and non-teaching after completion of probation? (Attach Copy)	Yes		2	02	
		No	--	0		
7	Service book record of all staff is updated and maintained in duplicate	Yes	--	2		
		No		0	00	
8	Amount towards Pay Slip/GPF/CPF/DCPS/	Yes	--	2		

	NPS of staff is deposited with concerned office and Receipts given	No		0	00	
9	Provision for gratuity of all staff is made by Govt./Institution	Yes	--	2		
		No		0	00	

10	Is salary paid as per University/Govt. norms to employers?	Yes	--	2		
		No		0	00	
11	Is salary paid as per University/Govt norms to self-financing course teachers?	Yes	--	2		
		No		0	00	
12	Amount of income tax and professional tax deposited regularly to the concern office.	Yes	--	2		
		No		0	00	
13	Whether permission file submitted concern office within stipulated time?	Yes		2	02	
		No	--	0		
14	Whether the fees charged as per university & Govt. norms	Yes		2	02	
		No	--	0		
15	Whether the teachers are relived for RC/OC/ST within time?	Yes		10	10	
		No	--	0		
16	Whether the CAS benefits are given to teachers in proper time?	Yes	--	10		
		No		0	00	
17	Whether any Grievances are filled against institution or Principal in court of law or in University Grievance cell ?	Yes	--	0		
		No		5	05	
18	Whether any inquire committee is established/ Visited	Yes	--	0		

	against institution principal or its staff	No			5	05	
19	Whether Seniority list of teaching staff	Yes	--		2		
	is maintained & updated	No			0	00	
20	Whether seniority list of Non-Teaching staff is	Yes	--		2		
	maintained & updated	No			0	00	

Criteria-V

Academic Criteria: **(180 Mark)**

Sr. No.	Criteria	Observation	Mark	Marks allotted	Marks obtained	Remark
A	Accreditation					
1.	Accreditation by NAAC	a. Reaccredited	--	10		
		b. Accredited		5	05	
		c. Fresh applied	--	2		
		d. Not applied	--	0		
B	Human Resource					
1.	Principal	a. Regular	--	5		
		b. In charge (Approved) (Less than one year)		2	02	
		c. Above one Year	--	0		
		d. In charge (Unapproved)	--	0		
2.	Physical Director	a. Regular		2	02	
		b. In charge	--	1		
3.	Librarian	a. Regular		2	02	
		b. In-charge	--	1		
4.	Number of regular Faculty as per University approved	a. 100%		5	05	
		b. 80%-99%	--	4		
		c. 60-79%		2		

	workload Required : 32 Available: 24		--		
		d.40-59%	--	1	
		e. Below 40%	--	0	
5.	Whether the post of Registrar/Office	Yes	--	2	
	Superintendent is approved/and filled?	No		0	00
6.	Number Approved Non-teaching No. of Posts :_____ Available: _____	a. 100%	--	4	
		b. 80%-99%	--	3	
		c. 60-79%		2	02
		d.40-59%	--	1	
		e. Below 40%	--	0	
7.	Percentage of Teachers with Ph.D. qualification (only higher qualification can be consider while Showing percentage)	a. Above 40%	--	4	
		b. 30%-40%	--	3	
		c. 20-30	--	2	
		d. Up to 20%		1	01
		e. Nil	--	0	
8.	Percentage of Teachers with M.Phil. qualification	a. Above 40%	--	4	
		b. 30%-40%	--	3	
		c. 20-30	--	2	
		d. Up to 20%	--	1	
		e. Nil		0	00
9.	Percentage of Teachers with NET/SET	a. Above 40%	--	4	
		b. 30%-40%		3	03
		c. 20-30		2	

	qualification		--			
		d. Up to 20%	--	1		
		e. Nil	--	0		
C	**Learning Resources**					
1.	No. of LCD Projectors	a. More than 5	--	5		
		b. 5		4	04	
		c. 3	--	3		
		d. 2	--	2		
		e. 1	--	1		
		f. Nil	--	0		
D	**Curricular Coverage**					
1	Theory subject lesson	Yes		2	02	
	plan prepared and followed	No	--	0		
2	Industry/ Study tour/Practical plan	Yes		2	02	
	prepared followed	No	--	0		
3	Student Feedback about Satisfactory	Yes		2	02	
	Coverage of Curriculum	No	--	0		
2.	Actual presentee of students in class at the time of visit	a. Above 75%		5	05	
		b. 64-74%	--	3		
		c. Below 64% - 40%	--	1		
		c. Below 40%	--	0		
3.	Assessment of	a. Conducted		2	02	
	student before	b. Few items		1		
	University examination (	conducted	--			

	Internal Examination)		c. Not conducted	--	0		
E	**Faculty and Student**		**Development**			**(60 Marks)**	
1.	Research Papers published						
	a.	No. of Research papers published in international journals with impact factory during last three year (UGC listed)	a. 10 and above		10	10	
			b. 5-9	--	5		
			c. 2-4	--	3		
	b.	No. of Research papers published in National journals with impact factory during last three year (UGC listed)	a. 10 and above		05	05	
			b. 5-9	--	04		
			c. 2-4	--	03		
	c.	No. of research publications in National Journal with ISSN Number during last three years by faculty	a. 10 and more	--	09		
			b. 5-9	--	5		
			c. Less than 4		2	02	
2.		No.of faculty presented Papers in symposium/ Workshop/ conference/ Seminar in last 3 year by faculty	a. 5		5	05	
			b. 3	--	3		
			c. Less than 3	--	1		
			d. Nil	--	0		
3.	Books published with/without ISBN in last 3 years by faculty		a. 5 or more	--	4		
			b. 1-4		3	03	

		c. Nil	--	0		
4.	No. of faculties contributed as resource persons at QIP/symposium/ Workshop/	a. More than 4	--	4		
		b. 1-3	--	3		
	Conference/ seminar in last 3 year	c. Nil		0	00	
5.	Contribution of Institution and faculty members to the	a. More than 03	--	04		
	development of the	b. Less than 03	--	03		
	curriculum of the University (as M.C.					
	Member, Dean, Senate, Academic council, BOS, Faculty etc.	c. No		0	00	
6	No. of QIP/Symposium/Work	a. More than 0 9	--	04		
	shop/Conference/Sem inar organized by	b. 6-9	--	3		
	College at International/ National	c. 1-5	--	2		
	/Regional/University level in last 3 years	d. Nil		0	00	

F$_7$	**Result and placements**	a. International	--	08	
1	Awards to Teachers (Govt. and University only) / No. of students in University merit list in final year in last three years	a. More than 3	--	03	
		b. National	--	7	
		b. 2	--	4	
		c. State		5	
		c. 1	--	3	03
		d. University		3	03
		d. Nil	--	0	
8		a. More than 12	--	4	
2	No. of students passed in First class and above in final / Experts Lectures organized in The college during last 3 Years (out of Institution Experts)	a. above 60%	--	03	
		b. 30-60%	--	3 / 01	01
		c. Below 30%	==	0 2	
		d. 6	--	1	
3	Average result of final year of last 3 years	a. above 90%	--	03 1	
		e. 3	--	1	
		b. Above 75%-90% / b. Nil	--	020	00
9	No. of personality Development programme	a. More than 05	--	4	
		c. 60%-75%	--	01	
		b. 3-4	--	3	
		d. Less than 60%		00	00
4	Campus placement organized for student of final year / students during last 3 years	a. Above 30% / c. 1-2	--	3 2	02
		b. 20%-30% / d. Nil	==	2 0	
		c. Below 20%		1	01
		d. Nil	--	0	
5	Students going for higher education during last 3 years	a. Above 70%	--	3	
		b. 50%-70%		2	02
		c. Below 50%	--	1	
		d. Nil	--	0	

6	Faculty recognition for guiding research (M.Phil./Ph.D.)	a. More than 5	--	5		
		b. 3-4	--	4		
		c. 1-2	--	3		
		d.-		0	00	
7	Awards and recognition received for extension activities during last three years to the college	Yes		5	05	
		No	--	0		
8	Awards and recognition received for extension activities during last three years to the faculty	Yes	--	5		
		No		0	00	
9	Awards and recognition received for extension activities during last three years to the student	Yes		2	02	
		No	--	0		
10	Special Merit show in sports by students	a. International	--	10		
		b. National	--	08		
		c. Inter University	--	06		
		d. University		04	04	
11	Special Merit show in cultural events by students	a. International	--	10		
		b. National	--	08		
		c. Inter University	--	06		

		d. University		04	04	
12	Special Merit Show in NSS/NCC Students	a. National	--	08		
		c. State		06	06	
G.	**Extracurricular Activities**					
1	Sports competition organized at National/inter university zone in Last 3 Years	Yes	--	5		
		No		0	00	
2	Organizing Inter zonal/Zonal Sports Competitions during last 3 years	Yes	--	2		
		No		0	00	
3	Organization of State/University level Quiz/Education competition in last three year (By	Yes	--	2		
		No		0	00	
	NSS/NCC or other departments)					
4	Organizing Youth festival at University level events during last 3 years	Yes		3	03	
		No	--	0		
5	Organizing Youth festival at District level events during last 3 years	Yes		3	03	
		No	--	0		

for Science Faculty   (15 Marks)

1	Miner research Project complited in last three years	a. 02 or more	--	5		
		b. one		3	03	
		c. Nil	--	0		
2	Minor Research project undertake in last three years	a. 02 or more	--	5		
		b. one		3	03	
		c. Nil	--	0		
3	No of Consultancy Services Undertaken by Faculty in last three Years	a. 02 or more		5		
		b. one		3		
		c. Nil		0	00	

Criteria-VI Socio-Economic Criteria: (20 Mark)

1	Whether alumni association exists or not?	a. Registered		3	03	
		b. Unregistered	--	2		
		c. Not exist	--	0		
2	Alumni meet once in a Year?	Yes		2	02	
		No	--	0		
3	Contribution of Alumni in development of college (expert lectures/Placements /funding/Sponsorship etc.)	a. Multiple activities	--	2		
		b. single activity		1	01	
		c. No activity	--	0		
4	No. of MOU with Industry, Government, NGO or any other organisation	a. More than 2	--	3		
		b. Less than 1	--	2		
		c. Nil		0	00	
5	College organized blood donation camp during last 3 years	a. 2 or More	--	2		
		b. 1		1	01	
		c. Nil	--	0		
6	No. of programme organized for	a. 3		2	02	
		b. 2	--	1		

	environmental awareness	c. 1	--	1		
		d. Nil	--	0		
7	Contribution of faculty to Social Activity (Give Proof)	a. More than 2		3	03	
		b. Less than 2	--	2		
8	Contribution of Institution to Social Activity (Give proof)	a. More than 2		3	03	
		b. Less than 2	--	2		

10. SUMMARY OF MARK DISTRIBUTION FOR INSPECTION

Sr. No.	Criteria	Allotted Marks	Marks obtained
1.	Governance and policy Making	40	40
2.	Infrastructure and student Amenities	240 (Multi-faculty with Science) 220 (Single / Multi-faculty without Science)	219
3.	Management of Finance	40	33
4.	Administrative Criteria	60	36
5.	Academic Criteria A. Accreditation B. Human Resource C. Learning Resource D. Curriculum coverage E. Faculty and Student Development	180	97

	Student Ability enhancement program		
	G. Result and placements	60	28
	H. Extracurricular Activities and Science Faculty Research work	30	12
6.	Socio-Economics Criteria	20	15
Total Marks		a.680 (Multi-faculty with Science)	480

11. Commendations of the Academic Inspection Committee:

1. Teaching learning processes is innovative
2. Infrastructure fulfills and well equipped.
3. The college is located on 2.59 acres of land with built-up area of 1551.09 sq. meters and the classrooms are sufficient and good.
4. No of extension activities run in college.
5. The college has its own website.
6. Functional alumni association and PTA.
7. Organizational arrangement as per the norms.
8. Institutional approach to decision making.
9. Accounting and auditing is regular.
10. Dedicated and supportive management
11. The institute has established and IQAC.
12. Appreciable stakeholder relationships.
13. Student satisfaction is evident.
14. Good Student support and cultural activities.
15. Some faculty involve in research.
16. Internal evaluation system is introduced.
17. Slow and advance learners are identified.
18. Academic calendar and teaching plan in place.
19. Bridge courses are formed.
20. Feedback from students, alumni, parents and employer.

12. Recommendations of the Academic Inspection Committee:
1. Absence of consultancy and collaboration.
2. No collaborations
3. No specific perspective plan document.
4. Low performance in the university examination.
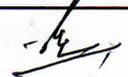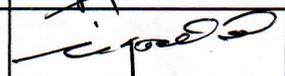5. Retention of qualified faculty.

- **Result:-**

   (Name of the College: S.T. Co-Op Education Society's Science Sr. College, Shahada Dist: Nandurbar) is **Good** remark after academic inspection)

- **Point Scale Table:-**

Gradation of College based on the Marks obtained in the academic inspection		
Grade	Percentage of Marks obtained (%)	Remarks
O	Above 90	Outstanding
A	80 to 89	Excellent (Issue letter of appreciation
B	70 to 79	Good
C	60 to 69	Satisfactory
D	50 to 59	Poor (Issue Warning)
E	Less than 50	Very Poor (Issue show cause notice)

Members who interacted with the committee:

Sr. No.	Member	Name	Remarks
1	Principal	Dr.S.D.Patil	
2	Management Representative	Shri.A.K.Patel	
3	Student Council	Ku.Ruchita B. Khanore	
4	Teaching Staff	Asst.Prof.Bhushan P.Nikam	
		Dr.Sandeep A.Marathe	
5	Non-Teaching Staff	Shri.C.D.Bhope	
6	CDC Members	Dr.Deepali M.Gawande	
		Asst.Prof.Asha R.Patil	
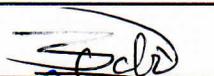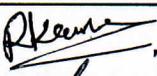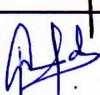
Chairman:

Dr.A.N.Patil
Principal V.N.Naik College
Shahada Dist: Nandurbar
Chairman
AAA Committee

Member:

Dr.R.Z.Sayyed
Associate Prof.P.S.G.V.P. Mandal
ACS College Shahada Dist:Nandurbar
Member
AAA Committee

Member

Dr.R.B.Marathe
Asst Prof. V.N.Naik College
Shahada Dist: Nandurbar
Member
AAA Committee

Place : Shahada

Date :15-3-2019

Annexure – I

(Attested Photocopies attached with Inspection Committee Report)

The following documents were furnished before the committee:

1. Letter of University regarding College inspection U/S -90 of M. University act 1994 Dated...
2. A Society Registered Under the Registration of Societies Act 1860 through the Chairman or Secretary of Society or a Trust Registered Under the Charitable Trusts Act 1950 or Any other Relevant Acts through the Chairman or Secretary of the Trust or a Company Established Under Section 25 of Companies Act 1956
3. University Approval Letter for the Academic Year / Permanent Affiliation ......
4. Maharashtra Government sanction / Resolution for Recognition of Programs.
5. List of LMC and Governing Body Members
6. Attendance Register (Muster, Teaching & Non-Teaching)
7. List of Teaching & Non Teaching Staff (As per prescribed Format)
8. Roster, Teaching (If Applicable)
9. Roster, Non-Teaching Staff (If Applicable)
10. Last three Years Advertisements for Recruitment (If Applicable)
11. Salary Statements and Acknowledge Of Concerned Bank (Current month)
12. P.F. Returns / IT –No. 16 form/ Govt. Assessment from J.D. (H.E.) (Last Year)
13. Built Up Area Statement dully Signed by Architect
14. Land Use Certificate, 7/12 extract & NA Order if any
15. Summaries of Library Details & Last Five Pages of Accession Register, Stock Register
16. Summaries of Equipment/Computer etc. & last three pages of Dead Stock Register
17. Balance Sheets with Audit Reports (Last three year)
18. Academic Calendar for the Current Year
19. NAAC Accreditation Letter / Reaccreditation Letter No.
20. Copy of College Covered Under 2(F) of UGC
21. Fixed Deposit Receipts if any
22. Last Year Affiliation Fees and other fee Receipt submitted to University & NOC from University authority for all types of fee in given format for different programmes.
23. Last three year admission & result information: Class wise, Division wise, Subject wise drop out
24. Vision, mission and objectives of the institution
25. Special merit shown in Sports/Athletics events
26. Special merit shown in cultural events
27. Any other relevant information which committee require